

**Sundown Sanitary District  
Board Meeting  
December 18, 2012**

Members Present: Mark Schächer, George Rogers, Yvonne Landwehr

Members Absent: None

Others Present: Betsy Moes, Marylee Salsbury & Monica Scroup

Called the meeting to order at 2:05 pm at 315SW Main, Warrenton, OR

Public Comment: -None

Correspondence: -None

Old Business:

- Survey conducted by Marxen & Hall determined not enough interest to offer automatic deduction to homeowners.
- Board had received a bill from John Carlson for services for the audit. Board has asked Monica @ Marxen & Hall to draft a letter to John Carlson asking for a reduction on bill since it has taken him so long to complete audit. Board has agreed to have Marxen & Hall make monthly payment of \$1000.00 to John Carlson.
- Terry Ager has agreed to become plant operator as of January 1, 2013.

Treatment Plant: -Bid received from JP Plumbing to re-plumb UV, from plastic to stainless.

Inflow & Infiltration: -George did a walk through with Moore Excavation evaluating manhole repairs and sewer line repairs, estimate will be forth coming.

Treasury Reports:

- Checking \$5465.73
- Money Market \$15654.12
- Motion made to adopt budget resolution 2012-01, motion seconded and approved.
- Motion made to adopt budget resolution 2012-02 to transfer \$312.00 from sewer maintenance to permits & \$560.00 from sewer maintenance to public notices, motion seconded and approved. This is not increasing budget just moving from one category to another.
- Board will review fees charged for NSF checks, late fees and administration fees.

New Business: -None

Board Comments: -None

Next Meeting: -January 22<sup>nd</sup>, 2013 @ 2:00pm @ 315 SW Main, Warrenton, OR

Adjourn: -3:43pm

**Mark Schächer , Chairman**