

**Sundown Sanitary District  
Board Meeting  
Feb 24, 2026**

Members Present: Mark Stover, Mark Schacher, Chris Fischer

Members Absent: None

Others Present: Monica Scroup, Kyle Sharpsteen,

Called the meeting to order at 10:04 am @ 315 SW Main, Warrenton, OR 97146

Minutes: Previous board meeting minutes read. Chris Fischer moved to accept minutes as prepared, Mark Stover seconded the motion. All approved, none opposed, motion carried

Public Comment: None

Correspondence: Land Use Measure 56 Notice

Old Business: Public Fund Savings requires Investment Policy-will reach out to Special Districts if they have a resource

Treatment Plant: Kyle returned aerator-refund issued 2-9-26. Operations all good, Motor was not the issue, wiring was broken, electrician came out and fixed. Kyle will do grounds maintenance.

Inflow & Infiltration: All good flows low, Kyle will submit DEQ reports that will be due end of February. Question asked if there was a report for data logging-Kyle said the system is basic and will not produce reports but that he has a log he maintains.

Financial Reports:  
-Financial statements received from Marxen & Hall.  
-Chris Fisher moved to accept the report, Mark Stover seconded the motion.  
-All Board members reviewed bank stmts and accounting for fiscal year to date.  
All approved, none opposed, motion carried

New Business: Adjoining property owner, Mr Bjork, was concerned about dead cedar trees. Mark Schacher met with the homeowner. Reviewed property lines and it is determined that yes the trees are on Sundown property. Mark will research removal of the trees. Removal will be scheduled in spring.

Board Comments: -Board wishes to remind residents that information regarding Ordinances, Resolutions, Budgets and minutes can be found on the website <http://www.sundownsanitary.com/>.

Next Meeting: -Mar 24, 2026 @ 10:00am @ 315 SW Main, Warrenton, OR (4<sup>th</sup> Tues of each month)  
Adjourn: -11:03 am

**Chris Fisher , Chairman**