

**Sundown Sanitary District
Board Meeting
Jan 25, 2022**

Members Present: Richard McIntosh, Mark Stover

Members Absent: Mark Schacher

Others Present: Monica Scroup, Kyle Sharpsteen

Called the meeting to order at 4:12 pm @ 315 SW Main, Warrenton, OR 97146

Minutes: -Previous board meeting minutes read. Mark Stover moved to accept minutes as prepared, Richard McIntosh seconded the motion. All approved, none opposed, motion carried

Public Comment: -None at this time

Correspondence: - Insurance documents received from Knutsen Ins, Rich will review to verify coverage needs are met

Old Business: -Willowdale approved delinquent time frame proposal; Atty drafted new Ordinance for new billing procedures and delinquent accounts.

Treatment Plant:
- Kyle sent letter to DEQ re:project no response from DEQ yet
- Sludge hauler called Kyle re: increase in fees. Beginning Jan 1 fees will increase approx. \$900 p/event. Annually this will increase approx. \$2700 - \$3600 for Sundown to haul sludge.
- cell modem via Orenco seems to be working.
-Kyle will buy the incubator this next month

Inflow & Infiltration: - Continues to be a problem; Kyle will do the I & I report due to Oregon by 2-15-22

Financial Reports:
-Financial statements received from Marxen & Hall.
-Richard McIntosh moved to accept the report, Mark Stover seconded the motion.
All approved, none opposed, motion carried

New Business:
- Rich has been looking into the "Build Back Better" funding by the current political administration. Money is available for projects to small districts, rural districts. Rich will follow up if Special Districts can help facilitate to get funding. Kyle provided the name of someone who also may be able to help or direct the board to resources. Sundown would really benefit from new screening, pumping to help fix I & I issues

Board Comments:
-Board meetings will always be the 4th Tuesday of every month at 4pm @ 315 S Main, Warrenton. This will ensure consistency so that anyone interested may attend.
-Board wishes to remind residents that information regarding Ordinances, Resolutions, Budgets and minutes can be found on the website <http://www.sundownsanitary.com/>
- December board meeting was cancelled due to inclement weather.

Next Meeting: -Feb 22, 2022 @ 4:00pm @ 315 SW Main, Warrenton, OR

Adjourn: -5:18 pm

Mark Stover , Chairman