

**Sundown Sanitary District  
Board Meeting  
June 20, 2013**

Members Present: Mark Schächer, George Rogers, Yvonne Landwehr

Members Absent: None

Others Present: Betsy Moes, Mary Lee Salisbury, Monica Scroup and Jennie Hillard

Called the meeting to order at 2:14pm @ 315 SW Main, Warrenton, OR 97146

Public Comment: -None

Correspondence: -RPHOA via Rj Management has requested a copy of the letter from DEQ stating need for trees to be cut down.

Old Business: -None

Treatment Plant: -Odor complaint at the treatment plant has been received. Plant Operator will work on the problem.

Inflow & Infiltration: -Email from Jim Rankin stating he is waiting on a few last details before completing final engineering report.

Financial Reports:  
-Checking \$7323.71  
-Money Market \$15655.69  
-Amount due to the District in foreclosure properties & over 90 days outstanding receivables, \$7776.59.

New Business:  
-Board has gathered information to submit application to RW Baird.  
-SSD has a new email, [admin@sundownsanitary.com](mailto:admin@sundownsanitary.com). Residents who receive monthly statements by email, statement will come from this address.  
-Board will review a rate increase due to the requirements by financial institutions.  
-Motion made and seconded to adopt 2013-2014 budget. Motion approved.  
Resolution 2012/2013-07 to adopt budget submitted by budget committee.

Board Comments: -None

Next Meeting: -July 25, 2013 @ 2:00pm @ 315 SW Main, Warrenton, OR

Adjourn: -3:46pm

**Mark Schächer , Chairman**