

**Sundown Sanitary District
Board Meeting
July 28, 2026**

Members Present: Mark Stover, Chris Fischer

Members Absent: Mark Schacher

Others Present: Monica Scroup

Called the meeting to order at 10:38 am @ 315 SW Main, Warrenton, OR 97146

Minutes: Previous Bd Meeting minutes read. Mark Stover moved to accept the minutes as prepared, Chris Fischer seconded the motion. All approved, none opposed, motion carried.

Public Comment: None

Correspondence: Willowdale Intergovernmental signed.

Old Business: Board will establish an investment committee to review and work on a policy for board review; One vendor responded to Chris regarding an Air Quality monitoring system their estimated cost is approx. \$10k; Chris will inquire with Mark Schacher regarding the status of the tree removal.

Treatment Plant: No known issues.

Inflow & Infiltration: No known issues.

Financial Reports: -Financial statements to be reviewed next meeting.
-All Board members reviewed bank stmts and accounting for fiscal year to date.
Mark Stover moved to accept the financials as prepared, Chris Fischer seconded the motion. All approved, none opposed, motion carried

New Business: SSD will create a newsletter to send to residents on what shouldn't be put into the sewer system. SSD wishes to make residents aware of how they can help keep the system operating smoothly. Board will create a list of upgrades and improvements for the plant that can be reviewed for budget approval in the future. Board will review late fee process and delinquency date in order to streamline collections. A review of the ordinance procedures will be done.

Board Comments: -Board wishes to remind residents that information regarding Ordinances, Resolutions, Budgets and minutes can be found on the website <http://www.sundownsanitary.com/>.

Next Meeting: -Aug 25, 2026 @ 10:00am @ 315 SW Main, Warrenton, OR (4th Tues of each month)

Adjourn: -10:54 am

Chris Fischer , Chairman