

**Sundown Sanitary District
Board Meeting
Sept 23, 2021**

Members Present: Richard McIntosh, Mark Stover

Members Absent: Mark Schacher

Others Present: Monica Scroup, Kyle Sharpsteen

Called the meeting to order at 4:13 pm @ 315 SW Main, Warrenton, OR 97146

Minutes: -Previous board meeting minutes read. Mark Stover moved to accept minutes as prepared, Richard McIntosh seconded the motion. All approved, none opposed, motion carried

Public Comment: -None at this time

Correspondence: - Kyle received email from DEQ, discussion under treatment plant.

Old Business: - Mark Stover has contacted Attorney Blair Henningsgaard, for drafting a new ordinance for billing procedures. Blair has agreed to do the work.

Treatment Plant: - Pumper is scheduled, expected Monday, 9-27-21.
_Additional weed control is being done in preparation of winter.
-Kyle is still searching for BOD equipment.

Inflow & Infiltration: - OWFD – Fire Chief discussed with Kyle water running across the road from the fire station. He is concerned about the source. Kyle believes the source to be a natural spring and not related to the sanitary district.
-The water flows are increasing so I & I work will be able to start.

Financial Reports: -Financial statements received from Marxen & Hall.
-Richard McIntosh moved to accept the report, Mark Stover seconded the motion.
All approved, none opposed, motion carried

New Business: -Marxen & Hall will look into the cost and ability of the district to accept credit card payments from residents.
_Richard will contact Willowdale Water District for review of the inner-governmental agreement reducing shut off notice from 90 days to 60 days.
-Board meetings will always be the 4th Tuesday of every month at 4pm @ 315 S Main, Warrenton. This will ensure consistency so that anyone interested may attend.

Board Comments: -Board wishes to remind residents that information regarding Ordinances, Resolutions, Budgets and minutes can be found on the website <http://www.sundownsanitary.com/>

Next Meeting: -Oct 26, 2021 @ 4:00pm @ 315 SW Main, Warrenton, OR

Adjourn: -5:10 pm

Richard McIntosh , Chairman